

LEARNER RELATED POLICY LEARNER CODE OF CONDUCT

This policy is annually reviewed to ensure compliance with current regulations.

Approved/reviewed by	
Approved by: Executive Leadership Team	
Reviewed by: Assistant Principal: Student Experience	
Date of next review	September 2024

This policy and procedure is subject to The Equality Act 2010 which recognises the following Protected Characteristics: Age, Gender Reassignment, Marriage and Civil Partnership, Pregnancy and Maternity, Race, Religion and Belief, Sex, Sexual orientation and Disability

1. Document Control

1.1. Document Details

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1.0	September 2023	Abid Hussain / Sharon Posey	Definitive Release

1.3. Distribution

Name	Email	Organisation
All Staff	Uploaded to SharePoint	Boston College

1. POLICY AIMS

1.1 Boston College aims to create an environment which fosters good relationships and encourages effective learning.

This policy is in conjunction with the following college policies.

- Bullying and Harassment Policy
- Learner Disciplinary Policy and Procedure
- Safeguarding Learners Policy

2. POLICY STATEMENTS

2.1 Appropriate behaviour is a key attribute of employability and progression and will be encouraged and developed through the College's values:

**BRAVERY
RESPECT
INSPIRATION
GROWTH
HOPE
TRUTH
ENERGY
NUTURE**

2.2 Learners will be encouraged to take responsibility for their own behaviour in and out of class and be mindful that they represent the College off site and that their behaviour reflects on the College.

2.3 Actively take part in college community events and activities.

2.4 Attendance is expected to be 100%, however if learners are absent they must report this to the absence line (details are on the back of ID badges).

2.5 College behaviours we expect, in line with our Nail the Basics, Now Be Brilliant standards:

Nail the Basics:

- Be on time.
- Be safe.
- Be respectful.
- Be healthy.
- Be prepared.
- Be open to learning.

Now Be Brilliant:

- Learn more, do more, remember more
- Be the best version of yourself.
- Make best use of feedback.
- Never stop improving.

- Own your learning.
- 2.6 Behaviours that have no place in our college community that we will always challenge:
- People without visible ID
 - Bullying, cyberbullying, and harassment, including sexual harassment
 - Disrespect for other people
 - Swearing and use of offensive language
 - Disrespect for our campuses and learning environments
 - Smoking or vaping in non-smoking areas
- 2.7 All learners will be made aware of what constitutes acceptable behaviour through induction and tutorials (Making a Difference curriculum). This applies to full time and part time learners, apprentices and HE learners.
- 2.8 The College will promote good behaviour through praise, acknowledgement and effective teaching and learning strategies. These will be logged on VITAL for learners and tutors reference. The College will organise staff development and training on positive behavioural management.
- 2.9 Negative learner behaviour will additionally be supported through the work of the tutors and Learner Support Officers where appropriate, with specific targets set on VITAL to improve behaviour.
- 2.10 Where behaviour remains poor and sanctions are to be used, the Learner Disciplinary Procedure will be followed.
- 2.11 Boston College is committed to creating an environment that is welcoming and inclusive and where everyone is treated fairly and with dignity and respect. The College is a place where everyone will have the opportunity to fulfil their potential regardless of age, disability, gender reassignment and being a transsexual person, pregnancy or maternity, being married or in a civil partnership, race, religion or belief, sex, sexual orientation and socioeconomic status.

3. RESPONSIBILITY FOR THE LEARNER CODE OF CONDUCT POLICY

- 3.1 The Assistant Principal: Student Experience and Head of Safeguarding and Wellbeing is responsible for the development and implementation of this policy.

4. MONITORING

4.1 The Assistant Principal: Student Experience and Head of Safeguarding and Wellbeing will monitor all sections of this policy. Regular reports and recommendations on all aspects of the policy will be provided to the Executive Leadership Team, and Governing Body as appropriate. This Policy will be reviewed on an annual basis.